

Coalition for Social Justice Democracy HUB Coordinator
Location: Southeastern Massachusetts (primarily remote)
Start Date: ASAP

Compensation: \$19.50/hr plus benefits equivalency stipend, additional \$2/hr for those who speak more than 2 languages fluently, one must be English, preference given to Spanish or a creole of the communities we serve. Job 40 hours a week. Work to be performed between March and November 30th 2021 with potential to stay on as permanent FTE.

Organization Background:

The Coalition for Social Justice is dedicated to building a grassroots movement for progressive social change viewed through a race and gender lens, rooted in communities that have been excluded from the economic benefits of the current system. We have a dual focus: to recruit and develop leadership, especially from low-income communities, and to build effective campaigns that address the economic survival issues that our constituency faces. We build grassroots power through empowering low-income voters, building a large network of volunteers, holding elected officials accountable and building broad coalitions.

Essential Job Functions:

Building a network and executing a strategy for outreach in the SouthCoast and engaging BIPOC and low-income voters and residents in New Bedford, Fall River, Taunton, and Brockton around redistricting and engagement in municipal elections.

Qualifications: Candidates should possess at least 9 months of previous field organizing experience, a strong commitment to CSJ's mission, philosophy, issues and grassroots organizing.

Job responsibilities:

- Convene and facilitate the regional Democracy Hub at least per quarter
- Coordinate regional training and education efforts
- Manage turf coverage with Supporting organizations in the region
- Run a high-capacity field program integrating civic engagement in the redistricting process, voter contact, and grassroots organizing on issues and leadership development
- Track all voter contact in VAN
- Train and manage volunteers, leaders and outreach workers
- Attend coalition meetings as assigned
- Build and maintain regional CSJ Chapters

Required Attributes and Skills:

- Self-motivation, the ability to work independently and as part of a team.
- Strong interpersonal skills and ability to communicate with people from different backgrounds.
- Organizational skills and ability to meet strict deadlines are a must
- Adaptable to changing needs and program priorities
- Ability to work long and irregular hours in a fast paced, metrics- driven work environment
- Flexibility and temperament to work in a constantly changing political environment
- Positive attitude required; humor preferred
- Ability to use technology (smartphones, computers, video conference, online platforms) to communicate

Preferred Skills:

- Spanish or Portuguese fluency
- Previous supervisor/management/lead organizer experience on a issue/political campaign
- Virtual Phone Bank/Hubdialer/ThruText experience
- Social Media Competency
- VAN or Nation Builder experience

Supervision:

Role will report to Executive Director

Equal Opportunity Policy:

Coalition for Social Justice is committed to a policy of non-discrimination, equal employment opportunity and affirmative action. Coalition for Social Justice abides by applicable federal and state constitutional and statutory processes mandating equal opportunity, including but not limited to the 14th Amendment of the United States Constitution, Title VII of the Civil Rights Act of 1964, state and federal Family and Medical Leave Acts, the American with Disabilities Act and other relevant statutes.

To Apply:

Send a resume and informal cover letter about your interest to Deb Fastino, Executive Director at dfastino@aol.com.